HOONAH CITY SCHOOLS BOARD OF EDUCATION
MISSION STATEMENT

To deliver a quality education that inspires and challenges all students to reach their full potential.

Thursday
August 17, 2017

REGULAR BOARD MEETING

7:00 PM
Located in the School Library

MEETING AGENDA

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL (ESTABLISH QUORUM)
CORRESPONDENCE TO THE BOARD
AGENDA REVISIONS
ADOPTION OF AGENDA
APPROVAL OF MINUTES
Regular Board Meeting-June 15, 2017
BOARD CALENDAR
PUBLIC COMMENTS (THREE MINUTES PER SPEAKER)
ADMINISTRATIVE REPORTS

A. **Administrator Report- Ralph Watkins, Verbal**
B. **Business Office Report – Amy Stevenson, Written**
C. **Maintenance Report – Jeremiah Byers, Verbal**
D. **Board Reports – Robert Hutton**

NEW BUSINESS

1.0 Bylaws of the Board BB 9012First Reading
1.1 Addendum to Ralph Watkins's Contract
1.2 New Teacher FY '18 Contracts

- John W. Vlaun, Jr. – Science Teacher, Salary $63,805.36
- Kassandra Pesch-Johnson – General Education, Salary $53,199.44

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER)
COMMENTS FROM BOARD MEMBERS
ADJOURNMENT
NEXT MEETING DATE:

- **Regular Board Meeting-September 21, 2017**

Alaska State Law, 44.62.310 makes all school board meetings open to the public except the following excepted subject may be discussed in executive session if so determined by a majority vote of the government body:

(1) matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the public entity,
(2) subjects, that tend to prejudice the reputation and character of any person, provided the person may request a public discussion,
(3) matters which by law, municipal charter or ordinance are required to be confidential,
(4) matters involving consideration of government records that by law are not subject to public disclosure.

Posted: August 11, 2017

HOONAH CITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING

June 15, 2017

BOARD MEMBERS PRESENT: Grace Villarreal, Jamie Erickson, Dillion Styers, Heidi Jewell, Robert Hutton.

SUPERINTENDENT: PJ Ford Slack, Ph.D

OTHERS PRESENT: Kelli Deitering, Recording Secretary, Amy Stevenson, Business Manager, Ralph Watkins, Principal (telephonic), Jeremiah Byers, Maintenance, Jenny Miller, Pearl Miller, Rebecca Sawyer, Miguel Contreras, Glenda Hutton, Sally Dybdahl, and Shawn McConnell.

CALL TO ORDER: Robert Hutton called the meeting to order at 6:32pm.

ROLL CALL: Five (5) Board Members were present at roll call, a quorum was established.

CORRESPONDENCE TO THE BOARD:

- Two pieces of mail were read. One was an email from Bonnie Skaflestad recommending Melody Douglas as mentor to the Business Manager. The other was a letter was from Ralph Watkins also recommending Melody Douglas.

AGENDA REVISIONS:

- One revision Robert Hutton pointed out is that Old Business is supposed to come before New Business in the agenda. M/S Grace Villarreal, Heidi Jewell motion that we adopt the agenda revisions. Accepted by unanimous consent, **MOTION CARRIED.**

APPROVAL OF MINUTES:

M/S Grace Villarreal, Dillon Styers moved to approve the minutes of Regular Board Meeting, May 25, 2017 and Special Board Meeting June 3, 2017. Accepted by unanimous consent, **MOTION CARRIED.**

BOARD CALENDAR:

- No board meeting in July.
- Board retreat – August 11th and 12th , 2017
- Regular Board Meeting – August 17, 2017

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER):

- Sally Dybdahl sang a song she wrote about PJ's career at Hoonah City Schools and the many tasks she accomplished.

ADMINISTRATIVE REPORT:

A. Superintendent's Report – PJ Ford Slack, PhD

- Written Report
- PJ told the board that Tina Fuller and family made it to Arizona safely.

B. Business Office Report – Amy Stevenson

- Written Report
- Heidi Jewell asked where she might find the Business Manager Expenses. Amy responded in the 500's.

C. Maintenance Report – Jeremiah Byers

- Jeremiah gave a verbal report to the board. He is right on schedule with completing the list he provided the last board meeting. He and Corbin will be done with the high school by Monday. Jeremiah is running the boilers all summer because HIA had no heat or hot water. He is unsure what the fuel cost will be. Usually the boilers are off all summer. He predicts that 1,000 gallons of fuel a month will be burned. He will give us numbers in August. The AED was replaced in the gym so that it can be used on children and adults.

D. Board Reports – Robert Hutton

- Grace Villarreal is the school board liaison at the City Council meetings. She spoke about the Mayor having an Accountability Policy. He wants to work closely with the school on spending. She didn't get a copy of the policy because the Mayor went fishing. Jessica Voeller is working hard on a no smoking policy at the park. Heidi Jewell spoke about the 1% activity fund that needs to be invoiced so the full amount can be consumed. She would like to have another joint session because a lot was accomplished in the last one. Shawn McConnell would like some of the 1% to go to the Elementary.

OLD BUSINESS:

2.0 Article 0, Series 0000 – Philosophy, Goals, Objectives & Comprehensive Plans for Second and Final Reading
2.1 Article 3, Series 3000, Business and Non-Instructional Operations for Second and Final Reading
2.2 Article 4, Series 4000, Personnel for Second and Final Reading
2.3 Article 5, Series 5000, Students for Second and Final Reading
2.4 Article 6, Series 6000, Instruction for Second and Final Reading

M/S Grace Villarreal, Heidi Jewell make a motion to approve 2.0 0 Article 0, Series 0000, 2.1 Article 3, Series 3000, Article 4, Series 4000, Article 5, Series 5000, Article 6, Series 6000 for Second and Final Reading. Voice Vote: Grace Villarreal-Yes, Heidi Jewell-Yes, Dillon Styers-Yes, Jamie Erickson-Yes, Robert Hutton-Yes. **MOTION CARRIED**

NEW BUSINESS:

1.0 Mentor Services for Business Manager

M/S Heidi Jewell, Dillon Styers move that HCSD contract with Douglas Enterprises to mentor the business manager during FY18. Discussion: Heidi was sadden to see SERRC didn't submit a bid. Dillon was concerned about travel expenses. It will be roughly $4,000 extra to the MOA for travel. Heidi wanted to table this and have a special meeting in July. She asked why her request for the SERRC proposal was not met. PJ said that they chose not to submit a proposal. They weren't available for the dates of our audit. Voice Vote: Heidi Jewell-No, Dillon Styers-Yes, Jamie Erickson-Yes, Grace Villarreal-Yes, Robert Hutton-Yes. **MOTION CARRIED**

1.1 Approval of Mentor Contract for Superintendent / Principal

M/S Heidi Jewell, Jamie Erickson move that an employment contract with Richard E. Carlson as Mentor for Superintendent / Principal in the amount of $25,000 be approved. Discussion: Please note that the Heidi didn't' add *plus related travel expenses* in the motion because Robert Hutton said that it shouldn't be included. Voice Vote: Heidi Jewell-Yes, Jamie Erickson-Yes, Dillon Styers-Yes, Grace Villarreal-Yes, Robert Hutton-Yes. **MOTION CARRIED**

1.2 Curriculum Purchase for FY18

M/S Heidi Jewell, Dillon Styers move that purchase order number 3922 issued in the amount of $21,852.60 be ratified. Discussion: Ralph Watkins spoke that this is Read Well ELA curriculum. 55% of students are below proficiency in reading. This curriculum will assist teachers teaching K-12. This is very essential for K-2 so they don't fall behind. Dillon asked what the lifespan of the curriculum will be. Ralph Watkins said a good 5 years. Roll Call Voice Vote: Heidi Jewell-Yes, Dillon Styers-Yes, Jamie Erickson-Yes, Grace Villarreal-Yes, Robert Hutton-Yes. **MOTION CARRIED**

EXECUTIVE SESSION:

M/S Robert Hutton, Grace Villarreal moves that we go into executive session. Accepted by unanimous consent, **MOTION CARRIED.** Executive session began at 7:43pm. Back from executive session 8:17pm.

1.3 Superintendent/Principal Contract Addendum

M/S Heidi Jewel, Grace Villarreal move that we approve the Superintendent/Principal contract addendum. Discussion: Heidi wants the board to consider that the travel expenses for the MOA of the Business Manager will roughly be the same cost of this contract addendum. Robert Hutton gave the audience a quick explanation that the board had budgeted the superintendent's mentor to be at $30,000. Richard Carlson is $25,000. So there is a $5,000 surplus. Ralph Watkins was asking if his education to get his superintendent endorsement could be paid with the balance left over. Robert Hutton commented that Ralph Watkins deserves our support but he can see both sides of the coin with districts financial situation. There may be other ways to use the $5,000. Voice Vote: Heidi Jewell-No, Grace Villarreal-No, Dillon Styers-No, Jamie Erickson-No, Robert Hutton-No. **MOTION FAILED.**

BOARD COMMENTS:

- **Jamie Erickson:** She received a phone call from the Director of Rural Cap. The ANE that was submitted was declined. That shut down the PAT program. The majority of the board must be native. They thought 70% was good enough but it actually had to be 80%.

- **Robert Hutton:** He thanked PJ for her service.

ADJOURNMENT:

M/S Heidi Jewell, Jamie Erickson a motion to adjourn. **MOTION CARRIED BY UNANIMOUS CONSENT.**

Meeting adjourned at 8:32 pm.

Respectfully submitted,

Dillon Styers
Board Secretary

Kelli Deitering
School Board Secretary

AUGUST 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 X-Country Practice Begins	2	3 Registration for Students – All day	4 Registration for Students – All day	5
6	7	8 First Day of School for Teachers Work Day	9 Work Day	10 - Inservice Day - Freshman Orientation 6:00pm	11 - Inservice Day - School Board Retreat 4:00-8:00pm	12 School Board Retreat 9:00am-4:00pm
13	14	15 First Day of School for student 9:00am	16	17 Regular School Board Meeting	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 10, 2017

MEMORANDUM

TO: HCSD Board of Education

FROM: Amy Stevenson, Business Manager

RE: August 2017 Board Report

Current Information:

1. District site audit work is complete; the auditors will be completing their work over the next month to six (6) weeks
2. Finalizing updated payroll information to prepare for first all staff payroll to be paid the end of August
3. Prepping and participating in start of school in-services
4. Updating our accounting software with FY 18 budgets
5. Re-vamping HCSD chart of accounts to be compliant with the DEED Chart of Accounts
6. Processing Final Expenditure Reports for FY17 grants

Next Steps:

1. Research with financial software company to obtain concise grant reports to include with monthly financial reports to the Board of Education
2. Responding to auditor inquiries as they may arise to complete the FY17 audit

I will be out of the office from August 20th through the 30th on vacation (the August month end payroll will be completed before I leave on vacation). We are driving our daughters back up to Fairbanks, but I will be checking my email periodically during this time. If you have any questions or concerns that cannot wait will I am gone, please email me.

HOONAH CITY SCHOOLS
SCHOOL OPERATING FUND REVENUE

Report # 40911

Statement Code: 100R

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Amendments 7/1/2017 - 6/30/2018	Revised Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reporting Period 7/1/2017 - 8/31/2017	Amt Remaining 7/1/2017 - 8/31/2017
100 SCHOOL OPERATING FUND						
0000 UNDESIGNATED						
40110 CITY APPROPRIATION						
100-0000-10-40110 CITY APPROPRIATION	(216,146.00)	0.00	(216,146.00)	0.00	0.00	(216,146.00)
TOTAL 40110 CITY APPROPRIATION	**$(216,146.00)**	**$0.00**	**$(216,146.00)**	**$0.00**	**$0.00**	**$(216,146.00)**
40120 CITY IN-KIND SERVICES						
100-0000-10-40120 CITY - IN-KIND SERVICES	(29,391.00)	0.00	(29,391.00)	0.00	0.00	(29,391.00)
TOTAL 40120 CITY IN-KIND SERVICES	**$(29,391.00)**	**$0.00**	**$(29,391.00)**	**$0.00**	**$0.00**	**$(29,391.00)**
40130 AVAILABLE FUND BALANCE						
100-0000-10-40130 AVAILABLE FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 40130 AVAILABLE FUND BALANCE	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
40300 EARNINGS ON INVESTMENTS						
100-0000-10-40300 EARNINGS ON INVESTMENTS	(1,500.00)	0.00	(1,500.00)	0.00	0.00	(1,500.00)
TOTAL 40300 EARNINGS ON INVESTMENTS	**$(1,500.00)**	**$0.00**	**$(1,500.00)**	**$0.00**	**$0.00**	**$(1,500.00)**
40400 OTHER LOCAL REVENUE						
100-0000-04-40400 STUDENT ACTIVITIES EXTRA-CURR REV	0.00	0.00	0.00	0.00	0.00	0.00
100-0000-10-40400 OTHER LOCAL REVENUE	(10,000.00)	0.00	(10,000.00)	0.00	0.00	(10,000.00)
100-0000-11-40400 MUSIC RENTAL RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
100-0000-12-40400 SPELLING BEE REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
100-0000-13-40400 XTRA CURRICULAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
100-0000-14-40400 CTE RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
100-0000-15-40400 LEASED SPACE REVENUE	(38,820.00)	0.00	(38,820.00)	0.00	0.00	(38,820.00)
100-0000-16-40400 POOL RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
100-0000-17-40400 WEIGHT ROOM RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
100-0000-19-40400 GREAT STORIES REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 40400 OTHER LOCAL REVENUE	**$(48,820.00)**	**$0.00**	**$(48,820.00)**	**$0.00**	**$0.00**	**$(48,820.00)**

HOONAH CITY SCHOOLS
SCHOOL OPERATING FUND REVENUE

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Amendments 7/1/2017 - 6/30/2018	Revised Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reporting Period 7/1/2017 - 8/31/2017	Amt Remaining 7/1/2017 - 8/31/2017
40470 E-RATE REVENUE						
100-0000-10-40470 E-RATE REVENUE	(105,293.00)	0.00	(105,293.00)	0.00	0.00	(105,293.00)
TOTAL 40470 E-RATE REVENUE	**$(105,293.00)**	**$0.00**	**$(105,293.00)**	**$0.00**	**$0.00**	**$(105,293.00)**
40500 REVENUE FROM STATE SOURCES						
100-0000-20-40500 REVENUE FROM STATE SOURCES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 40500 REVENUE FROM STATE SOURCES	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
40510 STATE FOUNDATION						
100-0000-20-40510 STATE FOUNDATION	(2,096,050.00)	0.00	(2,096,050.00)	0.00	(175,936.00)	(1,920,114.00)
TOTAL 40510 STATE FOUNDATION	**$(2,096,050.00)**	**$0.00**	**$(2,096,050.00)**	**$0.00**	**$(175,936.00)**	**$(1,920,114.00)**
40530 ADJUSTMENT TO FOUNDATION						
100-0000-20-40530 ADJUSTMENT TO FOUNDATION	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 40530 ADJUSTMENT TO FOUNDATION	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
40550 STATE SUPPLEMENTAL AID						
100-0000-20-40550 STATE SUPPLEMENTAL AID	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 40550 STATE SUPPLEMENTAL AID	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
40556 TRS ON-BEHALF RELIEF						
100-0000-20-40556 TRS ON-BEHALF RELIEF	(124,061.00)	0.00	(124,061.00)	0.00	0.00	(124,061.00)
TOTAL 40556 TRS ON-BEHALF RELIEF	**$(124,061.00)**	**$0.00**	**$(124,061.00)**	**$0.00**	**$0.00**	**$(124,061.00)**
40557 PERS ON-BEHALF RELIEF						
100-0000-20-40557 PERS ON-BEHALF RELIEF	(14,074.00)	0.00	(14,074.00)	0.00	0.00	(14,074.00)
TOTAL 40557 PERS ON-BEHALF RELIEF	**$(14,074.00)**	**$0.00**	**$(14,074.00)**	**$0.00**	**$0.00**	**$(14,074.00)**
40590 TUITION						
100-0000-20-40590 TUITION	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 40590 TUITION	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

HOONAH CITY SCHOOLS
SCHOOL OPERATING FUND REVENUE

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Amendments 7/1/2017 - 6/30/2018	Revised Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reporting Period 7/1/2017 - 8/31/2017	Amt Remaining 7/1/2017 - 8/31/2017
40900 QUALITY SCHOOLS						
100-0000-20-40900 SCHOOL IMPROVEMENT GRANT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 40900 QUALITY SCHOOLS	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
40910 ADJUSTMENT PRIOR YR FOUNDATION						
100-0000-20-40910 ADJUSTMENT PRIOR YR FOUNDATION	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 40910 ADJUSTMENT PRIOR YR FOUNDATION	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
40920 OTHER STATE REVENUES						
100-0000-20-40920 OTHER STATE REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 40920 OTHER STATE REVENUES	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
40940 QUALITY SCHOOLS						
100-0000-20-40940 QUALITY SCHOOLS	(6,372.00)	0.00	(6,372.00)	0.00	0.00	(6,372.00)
TOTAL 40940 QUALITY SCHOOLS	**$(6,372.00)**	**$0.00**	**$(6,372.00)**	**$0.00**	**$0.00**	**$(6,372.00)**
41090 PRIOR YR PL 81-874, FEDERAL IMPACT AID						
100-0000-30-41090 PRIOR YR PL81-874	(149,000.00)	0.00	(149,000.00)	0.00	(17,370.40)	(131,629.60)
TOTAL 41090 PRIOR YR PL 81-874, FEDERAL IMPACT AID	**$(149,000.00)**	**$0.00**	**$(149,000.00)**	**$0.00**	**$(17,370.40)**	**$(131,629.60)**
41100 PUBLIC LAW 81-874, FEDERAL IMPACT AID						
100-0000-30-41100 PUBLIC LAW 81-874	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 41100 PUBLIC LAW 81-874, FEDERAL IMPACT AID	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
41120 PL 81-874, FED IMPACT AID - SPED REVENUE						
100-0000-30-41120 PL81-874 SPED REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 41120 PL 81-874, FED IMPACT AID - SPED REVENUE	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
42500 TRANSFER FROM OTHER FUNDS						
100-0000-10-42500 TRANSFER FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 42500 TRANSFER FROM OTHER FUNDS	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

HOONAH CITY SCHOOLS
SCHOOL OPERATING FUND REVENUE

Report # 40911

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Amendments 7/1/2017 - 6/30/2018	Revised Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reporting Period 7/1/2017 - 8/31/2017	Amt Remaining 7/1/2017 - 8/31/2017
TOTAL 0000 UNDESIGNATED	**$(2,790,707.00)**	**$0.00**	**$(2,790,707.00)**	**$0.00**	**$(193,306.40)**	**$(2,597,400.60)**
TOTAL 100 SCHOOL OPERATING FUND	**$(2,790,707.00)**	**$0.00**	**$(2,790,707.00)**	**$0.00**	**$(193,306.40)**	**$(2,597,400.60)**
GRAND TOTAL	**$(2,790,707.00)**	**$0.00**	**$(2,790,707.00)**	**$0.00**	**$(193,306.40)**	**$(2,597,400.60)**

HOONAH CITY SCHOOLS
SCHOOL OPERATING FUND EXPENDITURES

Report # 40910

Statement Code: 100 E

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Revised Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reporting Period 7/1/2017 - 8/31/2017	Encumbrances 7/1/2017 - 8/31/2017	Amt Remaining 7/1/2017 - 8/31/2017
100 SCHOOL OPERATING FUND						
1100 REGULAR INSTRUCTION						
100-1100-01-53100 REGULAR INSTR CERTIF SALARIES	613,596.00	613,596.00	0.00	0.00	0.00	613,596.00
100-1100-01-53170 Regular Instr - Certified Sub Salary	0.00	0.00	0.00	0.00	0.00	0.00
100-1100-01-53220 REGULAR INSTR NON-CERT SPECIAL	0.00	0.00	0.00	0.00	0.00	0.00
100-1100-01-53230 REGULAR INSTR AIDE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
100-1100-01-53240 REGULAR INSTR SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	0.00
100-1100-01-53290 SUBSTITUTES/TEMPORARIES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
100-1100-02-53500 REGULAR INST EMPLOYEE BENEFITS	403,454.00	403,454.00	0.00	0.00	0.00	403,454.00
100-1100-00-54250 STUDENT TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00
100-1100-00-54400 OTHER PURCHASE SERVICES	13,950.00	13,950.00	0.00	0.00	2,650.00	11,300.00
100-1100-00-54410 ONLINE COURSES	10,000.00	10,000.00	0.00	0.00	6,368.50	3,631.50
100-1100-00-54430 EQUIPMENT REPAIR	0.00	0.00	0.00	0.00	0.00	0.00
100-1100-00-54500 SUPPLIES	12,500.00	12,500.00	0.00	0.00	1,567.78	10,932.22
100-1100-00-54710 TEXTBOOKS	0.00	0.00	0.00	0.00	0.00	0.00
100-1100-09-54710 TEXTBOOKS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 1100 REGULAR INSTRUCTION	**$1,063,500.00**	**$1,063,500.00**	**$0.00**	**$0.00**	**$10,586.28**	**$1,052,913.72**
1600 VOCATIONAL EDUCATION INSTRUCTION						
100-1600-01-53100 VOC ED CERTIFICATED SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
100-1600-01-53200 CTE Non-Certificated Salaries	0.00	0.00	0.00	0.00	0.00	0.00
100-1600-01-53290 SUBSTITUTES/TEMPORARIES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 1600 VOCATIONAL EDUCATION INSTRUCTION	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
2000 SPECIAL EDUCATION INSTRUCTION						
100-2000-00-53100 CERTIFICATED SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
100-2000-01-53100 SPEC ED CERTIFICATED SALARIES	143,842.00	143,842.00	0.00	7,083.33	0.00	136,758.67
100-2000-00-53200 NON-CERTIFED SALARY	0.00	0.00	0.00	0.00	0.00	0.00
100-2000-01-53200 AIDES SALARIES	174,142.00	174,142.00	0.00	787.31	0.00	173,354.69
100-2000-01-53240 Non-Certified Temporary Salary	0.00	0.00	0.00	0.00	0.00	0.00

HOONAH CITY SCHOOLS
SCHOOL OPERATING FUND EXPENDITURES

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Revised Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reporting Period 7/1/2017 - 8/31/2017	Encumbrances 7/1/2017 - 8/31/2017	Amt Remaining 7/1/2017 - 8/31/2017
100-2000-00-53290 SUB/TEMPS	0.00	0.00	0.00	0.00	0.00	0.00
100-2000-01-53290 SPEC ED SUBSTITUTE SALARY	0.00	0.00	0.00	0.00	0.00	0.00
100-2000-00-53500 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
100-2000-02-53500 SPEC ED EMPLOYEE BENEFITS	271,953.00	271,953.00	0.00	4,145.59	0.00	267,807.41
100-2000-00-54100 PROF & TECHNICAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
100-2000-00-54200 STAFF TRAVEL	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00
100-2000-00-54400 OTHER PURCHASE SERVICES	500.00	500.00	0.00	0.00	0.00	500.00
100-2000-00-54500 SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL 2000 SPECIAL EDUCATION INSTRUCTION	**$592,637.00**	**$592,637.00**	**$0.00**	**$12,016.23**	**$0.00**	**$580,620.77**
2200 SPEC ED SUPPORT SVCS - STUDENTS						
100-2200-01-53100 SPEC ED DIRECTOR SALARY	0.00	0.00	0.00	0.00	0.00	0.00
100-2200-01-53170 Certificated Temporary Salary	0.00	0.00	0.00	0.00	0.00	0.00
100-2200-01-53190 CERTIFIED TEMPORARY SALARY	0.00	0.00	0.00	0.00	0.00	0.00
100-2200-02-53500 SPEC ED SUPPORT SVCS EMPLOYEE BENE	0.00	0.00	0.00	0.00	0.00	0.00
100-2200-00-54100 PROFESSIONAL & TECH SERVICES	66,700.00	66,700.00	600.00	600.00	0.00	66,100.00
TOTAL 2200 SPEC ED SUPPORT SVCS - STUDENTS	**$66,700.00**	**$66,700.00**	**$600.00**	**$600.00**	**$0.00**	**$66,100.00**
3000 SUPPORT SERVICES - STUDENTS						
100-3000-01-53100 SUPPORT SERVICES CERTIF SALAR	0.00	0.00	0.00	0.00	0.00	0.00
100-3000-01-53200 Support Svcs. Non-Certified Salaries	0.00	0.00	0.00	0.00	0.00	0.00
100-3000-02-53500 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 3000 SUPPORT SERVICES - STUDENTS	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
3500 SUPPORT SERVICES - INSTRUCTION						
100-3500-01-53100 Support Services - Instruction Certified	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-01-53140 Curr/Staff Devel Director - Cert Salary	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-01-53150 Instructional Support - Certified Salary	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-00-53160 CERTIFICATED EXTRA DUTY PAY	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-01-53160 Certified Xtra Duty Pay	0.00	0.00	0.00	0.00	0.00	0.00

HOONAH CITY SCHOOLS
SCHOOL OPERATING FUND EXPENDITURES

Report # 40910

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Revised Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reporting Period 7/1/2017 - 8/31/2017	Encumbrances 7/1/2017 - 8/31/2017	Amt Remaining 7/1/2017 - 8/31/2017
100-3500-01-53180 Certified Librarian Salary	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-00-53200 NON-CERT SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-01-53200 INSTRUCT SUPPORT NON-CERT SALA	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-00-53290 SUBSTITUTES/TEMPORARIES	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-01-53290 SUBSTITUTES/TEMPORARIES	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-00-53500 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-02-53500 INSTRUCT SUPP EMPLOYEE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-00-54100 PROFESSIONAL & TECH	0.00	0.00	0.00	5,793.50	0.00	(5,793.50)
100-3500-05-54100 INSTR SUPPORT LIBR PROF & TECH	0.00	0.00	0.00	219.00	0.00	(219.00)
100-3500-00-54200 STAFF TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-00-54210 TEACHER ENRICHMENT	4,788.00	4,788.00	0.00	0.00	0.00	4,788.00
100-3500-00-54250 STUDENT TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-00-54330 COMMUNTICATIONS	0.00	0.00	282.29	483.95	0.00	(483.95)
100-3500-99-54330 Instr Supp - Communications	0.00	0.00	0.00	(201.66)	0.00	201.66
100-3500-00-54400 OTHER PURCHASE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-00-54500 SUPPLIES	25,500.00	25,500.00	0.00	0.00	0.00	25,500.00
TOTAL 3500 SUPPORT SERVICES - INSTRUCTION	**$30,288.00**	**$30,288.00**	**$282.29**	**$6,294.79**	**$0.00**	**$23,993.21**
3510 SUPPORTING SERVICES-TECHNOLOGY						
100-3510-00-54100 PROFESSIONAL/TECH	84,800.00	84,800.00	0.00	0.00	0.00	84,800.00
100-3510-00-54330 COMMUNITCATIONS	131,616.00	131,616.00	0.00	0.00	0.00	131,616.00
100-3510-00-54790 TECHNOLOGY PURCHASES	33,160.00	33,160.00	0.00	0.00	0.00	33,160.00
TOTAL 3510 SUPPORTING SERVICES-TECHNOLOGY	**$249,576.00**	**$249,576.00**	**$0.00**	**$0.00**	**$0.00**	**$249,576.00**
4000 SCHOOL ADMINISTRATION - PRINCIPAL						
100-4000-01-53130 SCHOOL ADMIN PRINCIPAL SALARY	57,500.00	57,500.00	0.00	4,791.67	0.00	52,708.33
100-4000-01-53240 INVALID ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
100-4000-01-53290 SCHOOL ADMIN SUBS/TEMPORARIES	0.00	0.00	0.00	0.00	0.00	0.00
100-4000-02-53500 SCHOOL ADMIN EMPLOYEE BENEFITS	41,414.00	41,414.00	0.00	798.38	0.00	40,615.62
100-4000-00-54200 STAFF TRAVEL	1,200.00	1,200.00	0.00	216.06	126.05	857.89

HOONAH CITY SCHOOLS
SCHOOL OPERATING FUND EXPENDITURES

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Revised Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reporting Period 7/1/2017 - 8/31/2017	Encumbrances 7/1/2017 - 8/31/2017	Amt Remaining 7/1/2017 - 8/31/2017
100-4000-00-54500 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
100-4000-00-54900 OTHER	650.00	650.00	0.00	0.00	0.00	650.00
TOTAL 4000 SCHOOL ADMINISTRATION - PRINCIPAL	**$100,764.00**	**$100,764.00**	**$0.00**	**$5,806.11**	**$126.05**	**$94,831.84**
4500 SCHOOL ADMIN SUPPORT SVCS - PRINCIPAL						
100-4500-01-53240 PRINCIPAL OFFICE SUPPORT SALAR	58,000.00	58,000.00	0.00	4,833.34	0.00	53,166.66
100-4500-01-53290 PRINCIPAL OFFICE SUPPORT SUBS/TEMPS	0.00	0.00	0.00	0.00	0.00	0.00
100-4500-02-53500 PRINCIPAL OFFICE FRINGE BENEFI	35,317.00	35,317.00	0.00	2,447.45	0.00	32,869.55
100-4500-00-54400 OTHER PURCHASED SERVICES	7,441.00	7,441.00	0.00	5,963.00	0.00	1,478.00
100-4500-00-54500 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 4500 SCHOOL ADMIN SUPPORT SVCS - PRINCIPAL	**$100,758.00**	**$100,758.00**	**$0.00**	**$13,243.79**	**$0.00**	**$87,514.21**
5100 DIST ADMIN - SUPERINTENDENT/BOARD						
100-5100-00-53110 CERTIFICATED SUPERINTENDENT	57,500.00	57,500.00	0.00	0.00	0.00	57,500.00
100-5100-01-53110 DIST ADM SUPERINTENDENT SALARY	0.00	0.00	0.00	4,791.66	0.00	(4,791.66)
100-5100-01-53240 INVALID ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
100-5100-01-53290 DIST ADM NONCERT SUBS/TEMPS	0.00	0.00	0.00	0.00	0.00	0.00
100-5100-00-53500 EMPLOYEE BENEFITS	41,414.00	41,414.00	0.00	0.00	0.00	41,414.00
100-5100-02-53500 DIST ADM EMPLOYEE BENEFITS	0.00	0.00	0.00	864.44	0.00	(864.44)
100-5100-01-53520 DIST ADM SUBS/TEMPORARIES	0.00	0.00	0.00	650.00	0.00	(650.00)
100-5100-00-53800 OTHER STAFF PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
100-5100-02-53900 DIST ADM TRANSPORTATION ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00
100-5100-00-54100 SUPT PROFESSIONAL/TECH	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00
100-5100-00-54200 STAFF TRAVEL	15,000.00	15,000.00	170.00	170.00	0.00	14,830.00
100-5100-00-54400 OTHER PURCHASED SERVICES	3,700.00	3,700.00	0.00	0.00	0.00	3,700.00
100-5100-00-54500 SUPPLIES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
100-5100-00-54900 OTHER	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 5100 DIST ADMIN - SUPERINTENDENT/BOARD	**$149,114.00**	**$149,114.00**	**$170.00**	**$6,476.10**	**$0.00**	**$142,637.90**
5110 SCHOOL BOARD						

HOONAH CITY SCHOOLS
SCHOOL OPERATING FUND EXPENDITURES

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Revised Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reporting Period 7/1/2017 - 8/31/2017	Encumbrances 7/1/2017 - 8/31/2017	Amt Remaining 7/1/2017 - 8/31/2017
100-5110-00-54100 PROFESSONAL TECHNICAL	20,000.00	20,000.00	10.10	10.10	0.00	19,989.90
100-5110-05-54100 School Board Prof & Tech Services	0.00	0.00	0.00	0.00	0.00	0.00
100-5110-00-54200 TRAVEL	12,000.00	12,000.00	0.00	261.05	126.06	11,612.89
100-5110-03-54200 SCHOOL BOARD - Travel	0.00	0.00	0.00	0.00	0.00	0.00
100-5110-00-54400 OTHER PURCHASE SERVICES	2,900.00	2,900.00	0.00	0.00	0.00	2,900.00
100-5110-00-54500 SUPPLIES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
100-5110-00-54900 OTHER	5,000.00	5,000.00	0.00	710.00	0.00	4,290.00
100-5110-99-54900 SCHOOL BOARD - Other Expenses	8,072.00	8,072.00	0.00	0.00	0.00	8,072.00
TOTAL 5110 SCHOOL BOARD	**$49,472.00**	**$49,472.00**	**$10.10**	**$981.15**	**$126.06**	**$48,364.79**
5500 DISTRICT ADMINISTRATION SUPPORT SVCS						
100-5500-01-53240 SUPT'S OFC/SUPPORT STAFF	0.00	0.00	0.00	7,741.85	0.00	(7,741.85)
100-5500-01-53290 DIST ADM SUPPORT STAFF SUBS/TEMPS	88,480.00	88,480.00	0.00	0.00	0.00	88,480.00
100-5500-02-53500 SUPT'S OFC/SUPPORT FRINGE BENE	60,839.00	60,839.00	0.00	3,717.54	0.00	57,121.46
100-5500-01-53690 SUPT'S OFC/SUBS AND TEMPS	0.00	0.00	0.00	0.00	0.00	0.00
100-5500-00-54100 PROFESS/TECH SERVICES	40,000.00	40,000.00	600.00	600.00	0.00	39,400.00
100-5500-00-54200 STAFF TRAVEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
100-5500-00-54330 COMMUNICATIONS	4,500.00	4,500.00	0.00	467.12	0.00	4,032.88
100-5500-00-54400 OTHER PURCHASED SERVICE	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
100-5500-00-54470 LIABILITY INSURANCE	13,000.00	13,000.00	0.00	10,147.96	0.00	2,852.04
100-5500-00-54500 SUPPLIES	3,000.00	3,000.00	0.00	0.00	470.56	2,529.44
100-5500-00-54900 OTHER EXPENSES	0.00	0.00	0.00	8,673.44	0.00	(8,673.44)
100-5500-00-54910 DUES & FEES	180.00	180.00	0.00	0.00	0.00	180.00
100-5500-00-54950 INDIRECT COST REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
100-5500-99-54950 INDIRECT COSTS REIMBURSEMENT	(72,000.00)	(72,000.00)	0.00	0.00	0.00	(72,000.00)
TOTAL 5500 DISTRICT ADMINISTRATION SUPPORT SVCS	**$144,999.00**	**$144,999.00**	**$600.00**	**$31,347.91**	**$470.56**	**$113,180.53**
6000 OPERATIONS AND MAINTENANCE OF PLANT						
100-6000-01-53250 MAINTENANCE/CUSTODIAN SALARIES	72,236.00	72,236.00	0.00	6,496.45	0.00	65,739.55
100-6000-01-53290 SUBSTITUTES/TEMPORARY SALARIES	0.00	0.00	0.00	0.00	0.00	0.00

HOONAH CITY SCHOOLS
SCHOOL OPERATING FUND EXPENDITURES

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Revised Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reporting Period 7/1/2017 - 8/31/2017	Encumbrances 7/1/2017 - 8/31/2017	Amt Remaining 7/1/2017 - 8/31/2017
100-6000-02-53500 MAINTENANCE EMPLOYEE BENEFITS	62,248.00	62,248.00	0.00	3,428.28	0.00	58,819.72
100-6000-00-54100 PROESSIIONAL & TECHNICAL SERVICES	6,700.00	6,700.00	0.00	0.00	0.00	6,700.00
100-6000-00-54200 STAFF TRAVEL	1,800.00	1,800.00	0.00	0.00	0.00	1,800.00
100-6000-00-54310 WATER, SEWER & GARBAGE	6,928.00	6,928.00	0.00	0.00	0.00	6,928.00
100-6000-00-54320 WSG IN-KIND SERVICES	29,391.00	29,391.00	0.00	0.00	0.00	29,391.00
100-6000-00-54360 ELECTRICITY	99,382.00	99,382.00	5,221.87	5,221.87	0.00	94,160.13
100-6000-08-54360 ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00
100-6000-00-54380 HEATING FUEL	40,000.00	40,000.00	44.16	44.16	0.00	39,955.84
100-6000-08-54380 HEATING FUEL	0.00	0.00	0.00	0.00	0.00	0.00
100-6000-00-54400 OTHER PURCHASE SERVICES	8,000.00	8,000.00	0.00	2,406.15	0.00	5,593.85
100-6000-00-54430 EQUIPMENT REPAIR & MAINTENANCE	10,000.00	10,000.00	0.00	0.00	2,209.73	7,790.27
100-6000-00-54450 PROPERTY INSURANCE	22,000.00	22,000.00	0.00	18,579.80	0.00	3,420.20
100-6000-00-54520 MAINTENANCE SUPPLIES	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
100-6000-00-54530 JANITORIAL SUPPLIES	5,000.00	5,000.00	0.00	0.00	2,901.99	2,098.01
100-6000-00-54580 GAS & OIL	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-6000-00-54900 OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
100-6000-00-55310 OTHER LIABILITY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 6000 OPERATIONS AND MAINTENANCE OF PLANT	**$369,685.00**	**$369,685.00**	**$5,266.03**	**$36,176.71**	**$5,111.72**	**$328,396.57**
7000 STUDENT ACTIVITIES						
100-7000-01-53160 EXTRACURRIC EXTRA-DUTY PAY	0.00	0.00	0.00	0.00	0.00	0.00
100-7000-01-53200 EXTRACURRIC NONCERTIF EXTR DUT	0.00	0.00	0.00	0.00	0.00	0.00
100-7000-02-53500 EXTRACURRIC EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 7000 STUDENT ACTIVITIES	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
7043 Athletic Fund						
100-7043-01-53200 Athletic Fund - Non Cert Extra Duty Pay	0.00	0.00	0.00	0.00	0.00	0.00
100-7043-02-53500 Athletic Fund Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00
100-7043-03-54200 Athletic Fund Staff Travel	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 7043 Athletic Fund	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

HOONAH CITY SCHOOLS
SCHOOL OPERATING FUND EXPENDITURES

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Revised Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reporting Period 7/1/2017 - 8/31/2017	Encumbrances 7/1/2017 - 8/31/2017	Amt Remaining 7/1/2017 - 8/31/2017
7800 COMMUNITY SERVICES						
100-7800-01-53200 POOL/COMMUN SERV MGR.	0.00	0.00	0.00	0.00	0.00	0.00
100-7800-01-53230 COMMUN SERVICES POOL PERSONNEL	0.00	0.00	0.00	0.00	0.00	0.00
100-7800-01-53240 COMMUN SERVICES SUPPORT SALARY	0.00	0.00	0.00	0.00	0.00	0.00
100-7800-01-53290 Substitutes - Pool/Community Svc.	0.00	0.00	0.00	0.00	0.00	0.00
100-7800-02-53500 COMMUN SERV EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 7800 COMMUNITY SERVICES	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
9000 TRANSFER TO OTHER FUNDS						
100-9000-00-55500 TRANSRER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
100-9000-99-55500 Trransfer to Other Fund	0.00	0.00	0.00	0.00	0.00	0.00
100-9000-99-55590 TRANSFERS TO SCHOOL LUNCH	70,000.00	70,000.00	0.00	0.00	0.00	70,000.00
TOTAL 9000 TRANSFER TO OTHER FUNDS	**$70,000.00**	**$70,000.00**	**$0.00**	**$0.00**	**$0.00**	**$70,000.00**
TOTAL 100 SCHOOL OPERATING FUND	**$2,987,493.00**	**$2,987,493.00**	**$6,928.42**	**$112,942.79**	**$16,420.67**	**$2,858,129.54**
GRAND TOTAL	**$2,987,493.00**	**$2,987,493.00**	**$6,928.42**	**$112,942.79**	**$16,420.67**	**$2,858,129.54**

AGENDA ITEM New Business 1.0

__✓__ ACTION

____ DICUSSION

TOPIC: First Reading of Bylaws of the Board 9012

Background

The board indicated its intent during the policy workshop on June 3, 2017 to defer adoption of this portion of the Bylaws until after our August retreat.

Status

See Instructions sent out earlier from AASB

Recommendation

I move that we approve Board Policy BB 9012 as presented.

AGENDA ITEM New Business 1.1

_√_ ACTION

___ DISCUSSION

TOPIC: Addendum to Ralph Watkins's Contract

Background

Allen Clendaniel, who drafted Mr. Watkins' contract, failed to include sick leave pursuant to Alaska State Law.

Motion

I move that we approve the sick leave addendum to Mr. Watkins' contract.

ADDENDUM TO SUPERINTENDENT'S CONTRACT

The **HOONAH CITY SCHOOL DISTRICT**, by its Board of Education, and **RALPH WATKINS**, Superintendent, mutually agree to the following Addendum to the Superintendent's Contract, made on April 27, 2017:

1. Paragraph 3 of the Contract (Compensation and Benefits) is amended to add the following:

   (9) **Sick Leave**. The Superintendent shall be entitled to sick leave of one and one-third (1 1/3) days per month. Sick leave days may be accumulated without limit. The Superintendent may use sick leave days as provided in 4 AAC 15.040 as may be amended from time to time. Sick leave shall have no cash value.

2. The effective date of this Addendum is July 1, 2017.

3. A copy of this Addendum shall be attached to the official copy of the Superintendent's Contract (dated April 27, 2017).

4. All other terms and provisions of the Superintendent's Contract shall remain the same.

AGREED:

_____	_____
Date	Ralph Watkins, Superintendent

ACCEPTED:

_____	_____
Date	School Board President
_____	_____
Date	School Board Member

AGENDA ITEM New Business 1.2

__√_ ACTION

___ DISCUSSION

TOPIC: FY 18 New Teacher Contracts

Status

Mr. Watkins has selected the following applicants to offer positions at the Hoonah City Schools.

1. John W. Vlaun, Jr. - Science Teacher, Salary $63,805.36
2. Kassandra Pesch-Johnson – General Education, Salary $53,199.44

Recommendation

I move that the Board of Education offer the following teachers 2017/2018 teaching contracts.

1. John W. Vlaun, Jr. - Science Teacher, Salary $63,805.36
2. Kassandra Pesch-Johnson – General Education, Salary $53,199.44

HOONAH CITY SCHOOL DISTRICT
P. O. Box 157
Hoonah, AK 99829
(907) 945-3611

CERTIFICATED EMPLOYEE CONTRACT

This contract between Hoonah City School District Board of Education, hereinafter referred to as the **BOARD,** and **John W. Vlaun, Jr.**, whose permanent address is **6097 Roosevelt Drive, Ketchikan, AK 99901**, hereinafter referred to as TEACHER,

W I T N E S S E T H

It is mutually agreed between the BOARD and the TEACHER, in consideration of the promises and covenants herein contained,

THAT THE TEACHER WILL:

1. Perform the duties of TEACHER and such other duties as may be assigned in the Hoonah City School District during the 2017-2018 school year, beginning on or about August 9, 2017 for a total of not more than 188 school/work days, which shall include legal school holidays.

2. Be responsible for such extracurricular assignments as are made by the Board as of the date of the issuance of this contract or at a later date during the term of this agreement.

3. Abide by and be bound by the policies, rules, and regulations of the BOARD and the State Board of Education.

4. Authorize deductions for the Teachers Retirement System or FICA withholding, if eligible.

THAT THE BOARD WILL:

5. Pay the TEACHER an annual salary in the amount of **$63,805.36*** to be paid for the number of days worked in August, with the remainder being paid in either of the following two choices:

   A. Nine equal monthly installments, the first installment being paid on the last working day in September 2017, each succeeding installment being paid on the last working day of each month, and the balance to be paid on the final day of employment under this contract.

   B. Nine (9) payments, eight (8) of which shall be paid on the basis of one-twelfth ($1/12^{th}$) of the annual salary due on the last working day of the months of September through April and a final payment consisting of the remainder of the contract, due on the last working day of the year.

** Subject to adjustment as changed by the Negotiated Agreement*

AND THAT THE TEACHER AND THE BOARD AGREE TO BE BOUND BY THE FOLLOWING CONDITIONS:

6. Placement on the salary schedule at the time of employment is **MA+4**. This placement reflects the holding of a **MA** degree and at least **4** semester hours earned after the issuance of the degree plus **6** years of teaching experience, which is applicable to the Hoonah District salary schedule. ****Placement on the salary schedule may change after receipt of official transcripts.**

7. The per diem rate is **$339.39*.**

8. The above per diem rate will be paid for each and every day in session, as that term is defined by AS 14.03.040 and as accepted by the Alaska Department of Education, for every State school holiday and for every approved local holiday, provided that such payment shall be made only if the TEACHER was under contract at the time.

9. The term a TEACHER as employed herein is defined in relevant portions of the Alaska Statutes Title 14.

10. The TEACHER shall abide by the Code of Ethics and the Professional Teaching Standards adopted by the Professional Teaching Practices Commission.

11. This contract is not effective unless and until the TEACHER subscribes to the Oath of Allegiance required under 4 AAC 18.010(a)(5) and files a fully executed form of the oath with the BOARD for placement in the TEACHER's personnel file. Once the oath has been filed with the BOARD, the TEACHER need not re-subscribe to it for subsequent school years so long as the TEACHER's employment is continuous. However, by signing this contract, the TEACHER affirms his or her continued adherence to that oath.

12. The TEACHER, within 60 days of initial employment and periodically as required by State law or as required by the BOARD, must file a current medical certificate with the BOARD.

13. This contract is conditioned upon the Teacher having a valid teacher certificate. Teacher must maintain said certificate while employed by the District, and no salary shall be paid unless the TEACHER has such certificate. Failure to maintain a valid certificate constitutes grounds for immediate termination of this contract without penalty to the BOARD.

14. The BOARD reserves the right to transfer the TEACHER to another assignment either before or after beginning duties of the proposed assignment if enrollments decrease or other conditions warrant change

* *Subject to adjustment as changed by the Negotiated Agreement*

15. This contract may be terminated without liability to the BOARD should the TEACHER fail to discharge the duties imposed either through incapacity or disability or for cause as defined in AS 14.20.170. Upon written notice of such intended termination, the TEACHER shall be entitled to exercise any and all rights set forth in AS 14.20, including but not limited to the right to hearing set forth in AS 14.20.180. The TEACHER may be suspended from duty during any period of investigation as set forth in AS 14.20.170, but such suspension shall be with full pay.

16. This contract may be terminated without liability to the BOARD should it become necessary to eliminate the position because of decreased enrollment, provided that at least thirty (30) days prior written notice is given. In case of hardship, the BOARD may, in its discretion, afford such compensation as it deems necessary, not to exceed payment for twenty (20) days of service at regular contract per diem rate.

17. This contract may be amended by mutual consent upon application of one party and the written consent of the other party.

18. This contract may be terminated by mutual consent upon thirty (30) days written notice by one party and the written consent of the other party.

19. The violation or breach by the TEACHER of any term, condition, or requirement of this contract is grounds for the revocation of the TEACHER's certificate by the Commissioner of Education or by the PTPC.

20. This contract is subject to the Negotiated Agreement between the BOARD and the Hoonah Education Association. If there are any conflicts or differences between the terms of said agreement and the terms of this contract, the terms of the Negotiated Agreement shall be controlling.

21. This contract supercedes and replaces any prior individual Employee's Contract which may have been issued for the school year covered by this contract.

** Subject to adjustment as changed by the Negotiated Agreement*

ACCEPTANCE

I hereby accept this offer of employment and the conditions contained herein.

_____
Acceptance Date

_____
Signature: John W. Vlaun, Jr.

Acceptance by the BOARD is necessary before this contract becomes binding on the BOARD. The above contract is hereby validated on behalf of the BOARD.

_____
Date

_____
Robert Hutton, President
Hoonah City School Board

_____
Date

_____
Board Member

* *Subject to adjustment as changed by the Negotiated Agreement*

HOONAH CITY SCHOOL DISTRICT
P. O. Box 157
Hoonah, AK 99829
(907) 945-3611

CERTIFICATED EMPLOYEE CONTRACT

This contract between Hoonah City School District Board of Education, hereinafter referred to as the **BOARD,** and **Kassandra Pesch-Johnson**, whose permanent address is **PO Box 154, Hoonah, AK 99829**, hereinafter referred to as TEACHER,

W I T N E S S E T H

It is mutually agreed between the BOARD and the TEACHER, in consideration of the promises and covenants herein contained,

THAT THE TEACHER WILL:

1. Perform the duties of TEACHER and such other duties as may be assigned in the Hoonah City School District during the 2017-2018 school year, beginning on or about August 8, 2017 for a total of not more than 190 school/work days, which shall include legal school holidays.

2. Be responsible for such extracurricular assignments as are made by the Board as of the date of the issuance of this contract or at a later date during the term of this agreement.

3. Abide by and be bound by the policies, rules, and regulations of the BOARD and the State Board of Education.

4. Authorize deductions for the Teachers Retirement System or FICA withholding, if eligible.

THAT THE BOARD WILL:

5. Pay the TEACHER an annual salary in the amount of **$53,199.44*** to be paid for the number of days worked in August, with the remainder being paid in either of the following two choices:

   A. Nine equal monthly installments, the first installment being paid on the last working day in September 2017, each succeeding installment being paid on the last working day of each month, and the balance to be paid on the final day of employment under this contract.

   B. Nine (9) payments, eight (8) of which shall be paid on the basis of one-twelfth ($1/12^{th}$) of the annual salary due on the last working day of the months of September through April and a final payment consisting of the remainder of the contract, due on the last working day of the year.

* *Subject to adjustment as changed by the Negotiated Agreement*

AND THAT THE TEACHER AND THE BOARD AGREE TO BE BOUND BY THE FOLLOWING CONDITIONS:

6. Placement on the salary schedule at the time of employment is **BA**. This placement reflects the holding of a **BA** degree and at least **0** semester hours earned after the issuance of the degree plus **4** years of teaching experience, which is applicable to the Hoonah District salary schedule. ****Placement on the salary schedule may change after receipt of official transcripts.**

7. The per diem rate is **$280.00*.**

8. The above per diem rate will be paid for each and every day in session, as that term is defined by AS 14.03.040 and as accepted by the Alaska Department of Education, for every State school holiday and for every approved local holiday, provided that such payment shall be made only if the TEACHER was under contract at the time.

9. The term a TEACHER as employed herein is defined in relevant portions of the Alaska Statutes Title 14.

10. The TEACHER shall abide by the Code of Ethics and the Professional Teaching Standards adopted by the Professional Teaching Practices Commission.

11. This contract is not effective unless and until the TEACHER subscribes to the Oath of Allegiance required under 4 AAC 18.010(a)(5) and files a fully executed form of the oath with the BOARD for placement in the TEACHER's personnel file. Once the oath has been filed with the BOARD, the TEACHER need not re-subscribe to it for subsequent school years so long as the TEACHER's employment is continuous. However, by signing this contract, the TEACHER affirms his or her continued adherence to that oath.

12. The TEACHER, within 60 days of initial employment and periodically as required by State law or as required by the BOARD, must file a current medical certificate with the BOARD.

13. This contract is conditioned upon the Teacher having a valid teacher certificate. Teacher must maintain said certificate while employed by the District, and no salary shall be paid unless the TEACHER has such certificate. Failure to maintain a valid certificate constitutes grounds for immediate termination of this contract without penalty to the BOARD.

14. The BOARD reserves the right to transfer the TEACHER to another assignment either before or after beginning duties of the proposed assignment if enrollments decrease or other conditions warrant change

** Subject to adjustment as changed by the Negotiated Agreement*

15. This contract may be terminated without liability to the BOARD should the TEACHER fail to discharge the duties imposed either through incapacity or disability or for cause as defined in AS 14.20.170. Upon written notice of such intended termination, the TEACHER shall be entitled to exercise any and all rights set forth in AS 14.20, including but not limited to the right to hearing set forth in AS 14.20.180. The TEACHER may be suspended from duty during any period of investigation as set forth in AS 14.20.170, but such suspension shall be with full pay.

16. This contract may be terminated without liability to the BOARD should it become necessary to eliminate the position because of decreased enrollment, provided that at least thirty (30) days prior written notice is given. In case of hardship, the BOARD may, in its discretion, afford such compensation as it deems necessary, not to exceed payment for twenty (20) days of service at regular contract per diem rate.

17. This contract may be amended by mutual consent upon application of one party and the written consent of the other party.

18. This contract may be terminated by mutual consent upon thirty (30) days written notice by one party and the written consent of the other party.

19. The violation or breach by the TEACHER of any term, condition, or requirement of this contract is grounds for the revocation of the TEACHER's certificate by the Commissioner of Education or by the PTPC.

20. This contract is subject to the Negotiated Agreement between the BOARD and the Hoonah Education Association. If there are any conflicts or differences between the terms of said agreement and the terms of this contract, the terms of the Negotiated Agreement shall be controlling.

21. This contract supercedes and replaces any prior individual Employee's Contract which may have been issued for the school year covered by this contract.

** Subject to adjustment as changed by the Negotiated Agreement*

ACCEPTANCE

I hereby accept this offer of employment and the conditions contained herein.

_____	_____
Acceptance Date	Signature: Kassandra M. Pesch-Johnson

Acceptance by the BOARD is necessary before this contract becomes binding on the BOARD. The above contract is hereby validated on behalf of the BOARD.

_____	_____
Date	Robert Hutton, President Hoonah City School Board
_____	_____
Date	Board Member

* *Subject to adjustment as changed by the Negotiated Agreement*